The regular meeting of the Board of Education USD 503 was called to order by Mrs. Crystal Packard, President, at 7:00 p.m. at the High School Vo-Tech Building, 3030 Morton. Notice of this meeting was sent to: Kevin Wiles-PNEA, Parsons Sun, Radio Station KLKC, and the Recreation Commission.

**Members Present**
Ms. Kitra Cooper, Mr. Lou Martino, Dr. Craig Newland, Mrs. Crystal Packard, Dr. Jeffrey Quirin, Mr. David Ray and Mrs. Joan Thompson.

**Members Absent**
None.

**Others Meeting with the Board**
Dr. Shelly Martin-Superintendent, Jane Head-Clerk of the Board.

**Guests**
Kerry Potter-Business Manager, Matt Rogers, Russ Orton, Kurt Friess, Craig Bagshaw, Lori Ray, Dennis Dodd, Mike Kastle, Jane Posch, Tristen Zavala.

**Adoption of Agenda**
It was moved by Dr. Newland, seconded by Mr. Martino, to adopt the agenda with the movement of 10.2 to follow 5.0. Motion passed unanimously.

**Approval of Minutes**
It was moved by Mr. Ray, seconded by Mrs. Thompson, to approve the regular meeting minutes of December 14, 2015 as presented. Motion passed unanimously.

**Consideration of Bills and Warrants**
January bills totaling $757,401.27 were reviewed.

It was moved by Mr. Martino, seconded by Dr. Newland, to approve the bills for payment as presented. Motion passed unanimously.

**Hearing of Requests and Suggestions of Citizens and Organizations**
None.

**Special Presentation: Audit Report and Action to Approve School District Audit – Jarred, Gilmore and Phillips, PA**
Because of inclement weather, this item was postponed until the regular February Board meeting.
Action to Approve Resolution to Enter into Lease Purchase Transaction
The lease purchase resolution on pages 33-35 must be adopted by the Board to allow the district to finance the Energy Performance Contract. Mrs. Potter explained the process.

It was moved by Dr. Quirin, seconded by Mr. Ray, to approve Resolution 01-19-16 authorizing Unified School District No. 503, Labette County, Kansas (Parsons), to enter into an energy performance contract and a lease purchase transaction, the proceeds of which will be used to pay the costs of acquiring, constructing and installing improvements for the district; and to approve the execution of certain documents in connection therewith. Motion passed unanimously.

Report of the Superintendent of Schools
Dr. Martin reported on the following:

a. Special Recognition – Parsons USD 503 Board of Education Members
b. Special Recognition – Jane Posch is the 2015 SEK Girls Tennis Coach of the Year – For the 5th Time!
c. January 26 – Tri-County Legislative Luncheon – Joan Thompson volunteered to Attend & Represent the Board
d. January 30 – Chamber of Commerce Annual Banquet at VFW
e. February 1 – Board and Administrator Training at Independence  
   Dr. Randy Watson, Kansas Commissioner of Education, will speak to Board of Education Members and Administrators on Monday, February 1, 2016 at the Independence High School Cafeteria. Dinner will be served at 5:30 p.m. with Dr. Watson speaking from 6:00-8:00 p.m. Reservations need to be made by January 22, 2016.
f. February 3 – First District Calendar Committee Meeting, 4:00 p.m. at District Office
g. February 10 – Early Student Dismissal, Professional Development for Staff
h. February 15 – President’s Day – Schools Not in Session
i. February 16 – Next Regular Board Meeting, 7:00 p.m.
j. February 17 & 18 – High School and Middle School Parent/Teacher Conferences, 3:30-7:00 p.m.
k. Every Wednesday While the Legislature is in Session is Education Advocacy Day
l. Legislative Update
m. Middle School Challenge Awards

REPORTS BY BOARD OF EDUCATION

Report on the December Tri-County Board Meeting – Joan Thompson
Mrs. Thompson reported on the January 13, 2016 Tri-County Board Meeting including Facebook & Twitter Pages now available, Parent Engagement Survey, Update on Gifted Program, and KU Professional Development.
REPORTS BY PRINCIPALS

High School – Mr. Rogers reported on an Algebra Pilot Program with LCC, Promotional Brochure, and Family & Consumer Science Pathways. Mr. Martino commended Mr. Rogers on his commitment to students at the Youth Crisis Shelter.

Middle School – Mr. Geist reported on the upcoming Spelling Bee, an Awards Assembly, Raise the Bar program, faculty & staff awards, Chess Club, Wall of Kindness, Scholars Bowl, Basketball, Yearbooks, and commended Mrs. Lauren Burke and Kent Amor on their work.

Elementary – Lori Ray, Lincoln, presented the Board with an appreciation poster from students, announced Early Steps to School Coordinator interviews next week, Kansas Day and 100-Days activities, and the PTO fundraiser.

Craig Bagshaw, Garfield, reported on morning announcements with the Pledge of Allegiance, Infinite Campus Testing Results, Bingo Night, Teacher Evaluations, 9-week awards, and MAP Testing.

Kurt Friess, Guthridge, reported on the Awards Assembly, MAP Testing, and Enrollment. Mr. Martino commended Mr. Friess for his involvement with students at the Youth Crisis Shelter.

OLD BUSINESS
None.

NEW BUSINESS

Action to Accept Board Member Resignation and Approve Resolution to Publish the Vacancy in the Parsons Sun
Kitra Cooper submitted her resignation effective January 31, 2016. She accepted a position in another community and will be moving. The vacancy must be noticed in a newspaper having general circulation in the school district. It was recommended the resolution to notice the vacancy in the Parsons Sun be adopted by the Board.

It was moved by Dr. Newland, seconded by Mr. Ray, to accept Ms. Cooper’s resignation and to adopt the Resolution to Publish the Vacancy in The Parsons Sun. Motion passed unanimously.

Action to Accept Donations to Schools
Donations were made to schools in the amount of $18,333 during the period of December, 2015.

It was moved by Dr. Quirin, seconded by Mr. Martino, to accept the donations as presented. Motion passed unanimously.
Discussion and Action on KASB Recommended Policy Updates
Kansas Association of School Boards recommended policy updates for December 2015 were reviewed and recommended for approval. There was discussion.

It was moved by Mr. Martino, seconded by Dr. Newland, to approve the recommended policy updates for December 2015. Motion passed unanimously.

Action to Reduce Mileage Reimbursement Rate for Use of Personal Vehicle to Coincide with the State of Kansas
In July 2015, the Board set mileage reimbursement at $.57 per mile, the same as the State of Kansas. Effective January 1, 2016, the state rate decreased to $.54 per mile. It was recommended the Board set the mileage rate for use of a personal vehicle at $.54 per mile to coincide with the State of Kansas.

It was moved by Dr. Quirin, seconded by Dr. Newland, to set the mileage rate for use of a personal vehicle at $.54 per mile to coincide with the State of Kansas. Motion passed unanimously.

Executive Session to Discuss Personnel Matters for Non-Elected Personnel and Matters Concerning and Individual, such as a Student
It was moved by Dr. Quirin, seconded by Dr. Newland, to go into executive session at 8:00 p.m. for thirty (30) minutes for the purpose of discussing personnel matters for non-elected personnel, and matters concerning an individual such as a student, and that the Board return to open meeting at 8:20 p.m. in this room. The executive session is required to protect the privacy interests of identifiable individuals, and to protect the rights of a student who is identifiable. Motion passed unanimously. [Dr. Martin joined the executive session at 8:05 p.m.]

The Board returned to open meeting at 8:20 p.m.

Action on Personnel

Resignation for Retirement
David Winchell, Facilities Director, effective June 1, 2016
It was moved by Dr. Quirin, seconded by Mr. Martino, to accept the resignation for retirement as presented. Motion passed unanimously.

Resignation
Sami Pontious, Early Steps to School Success Coordinator, effective December 31, 2015.
It was moved by Dr. Quirin, seconded by Dr. Newland, to accept the resignation as presented. Motion passed unanimously.

In-District Transfer
Durden Keathley, District Data Coordinator
It was moved by Dr. Quirin, seconded by Mr. Martino, to approve the transfer as presented. Motion passed unanimously.
Recommendation for Employment

Justin Cartwright, High School Forensics Assistant, effective the 2016 season.

It was moved by Ms. Cooper, seconded by Mr. Martino, to approve the recommendation for employment as presented. Motion passed unanimously.

Superintendent Comments

- Mrs. Packard invited candidates who are interested in the Board Vacancy to attend the February 16 Board meeting and make a 5-minute presentation.
- Dr. Martin requested and received permission from the Board for Mr. Caleb Reid to post information regarding an Education First Tour (EFT) to Dublin, London, & Paris the Summer of 2017.

Board of Education Requests

- None

Adjournment

Mrs. Packard adjourned the meeting at 8:25 p.m.

______________________________  ______________________________
Jane Head, Clerk of the Board    Mrs. Crystal Packard, President

Date